

**Grace Episcopal Church
Ministry Role Description
2025**

Ministry name: Education for Ministry Mentor

Leader: Marcia Billups marcia.billups@gmail.com 804-699-0010

Mentor role, responsibilities and duties

- Overall: Be open to growth; have respect for differences (human and theological); share leadership; manage the group discussion energy; listen; communicate clearly, and frame interesting questions to the group
- Commit to attending meetings (1x/wk for 2-3 hrs during the academic year)
- Fulfill training requirements (online or in-person)
- Complete any requested reports from the University of the South
- Ensure that all participants are registered properly
- Have basic computer skills