

**Grace Episcopal Church  
Ministry Role Description  
2025**

Ministry name: Adult Forum

Leader: Rector, Kimberly Glenn, [kim@graceepiscopalkilmarnock.com](mailto:kim@graceepiscopalkilmarnock.com), 804-435-1285 x 1

Leader role, responsibilities and duties

- Determine Curricula for program year
- Arrange Curricula plan according to season and calendar
- Assign leader(s) for each curriculum series
- Allow for special Sundays (breakfast on 5<sup>th</sup> Sundays, special program for stewardship or immediate parish interest or need, avoid scheduling on Christmas Eve, Christmas Day and Easter Day)